# Immigration Process for RNs Residing Abroad (Consular Processing for Unionized Hospitals)

#### 1<sup>st</sup> Step

- Review RN
  intake, conduct
  telephonic
  Interview,
  determine
  eligibility;
- If eligible, request required documents and give online ID/password;
- Mail RNVisaScreenapplication;
- E-mail HR requesting employment verification and CFO letters.

### 2<sup>nd</sup> Step

- Request a copy of new union contract, if applicable;
- When new contract is received, obtain new prevailing wage info from State Workforce .Agency (SWA).

### 3<sup>rd</sup> Step

- Send ETA 9089 to RN by e-mail with instructions;
- Request any required documents that are still missing;
- Receive signed ETA-9089 from RN.

#### 4th Step

- > Send I-140 & ETA-9089 packet to HR;
- ➢ HR gives Notice of Filing and a copy of the completed ETA-9089 to union;
- HR sends I-140 & ETA-9089 packets back to Atty with a copy of the Notice of Filing.

## 5<sup>th</sup> Step

- Once packets are received from RN and HR, prepare for filing with USCIS;
- Log case to be filed 30 days after the Notice of Filing was given to union;
- Final Attorney Review;
- File Case;

Prepared by: Law Offices of Carl Shusterman (February 14, 2006)

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6<sup>th</sup> Step 8<sup>th</sup> Step 9<sup>th</sup> Step 7<sup>th</sup> Step > 3-5 months later, Approximately one > Receive receipt > Approximately one month later, the **NVC** notifies us notices from month later, NVC **National Visa** that the case has USCIS (2-3 weeks): requests final been transferred to Center (NVC) documents (e.g. ➤ Upon filing I-140. requests an the U.S. Embassy original birth send draft of Form **Immigrant Visa Fee** in RN's home certificates. Bill for the RN and **DS-230** part 1 to country for a final marriage RN; dependents (if interview; certificate, copy of > Upon receiving the > 2 months later, the any); biographic page of draft form DS-230 > Mail Immigrant Embassy sends an passport, etc.) part 1, mail original Visa Fee Bill appointment letter Mail original for RN's signature. to RN: payment to NVC: documents to > I-140 (visa petition > Approximately one > Interview at NVC. signed by month later NVC Embassy. RN sponsoring requests form DS must have hospital) takes 230 part I for RN VisaScreen approximately 7 and dependents (if certificate: months to be > GREEN CARD any). > Mail DS-230 part I approved. APPROVAL. to NVC.

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